

LEE GRAHAM CORPORATION MINUTES

Minutes of June 8, 2008

BOARD MEMBERS PRESENT:

Susan Earman
Steve Schmitt
Janet Ice
Dan Butler

Lori Housman
Mike Cook
Donna Gibson
Lisa Leake

Scott Williamson
John Ice
Stephen McLaughlin

Carol Mikhail – Corporation Administrator

Kim Cherry – Swim Team Representative
Debbie Askin, Chris Bavalack – Dive Team Representatives
Kim Langer – Member

Meeting was called to order at 7:00 p.m. Minutes from the previous meeting were approved as amended.

Treasurer's Report: Steve Schmitt advised, to date, we have \$117,012.58 in the checking account and \$105,565.05 in the long-term fund. He noted that most of our projected income for the year has been received.

Printing charges have come in over our budget, while insurance came in a little under. The locker room renovation is has also come in a little lower than estimated, but there were still some outstanding bills. We should not have to use our long-term fund for any of the renovation since we used the \$50,000 CD.

Because of the recent storm, some umbrellas will need to be replaced (equipment line in budget). Also, there are trees down within our property that will likely have to be removed. Also a tree in the parking lot is partially down and Mike Cook thinks it will likely need to be removed. A tree also went down on the easement between the pool fence and the neighboring houses and struck a shed. We will determine who owns the tree (LG or the county). Steve will check the insurance policy deductible for storm damage.

Administrator's Report: As noted by Steve, almost all of the annual dues have been collected. There is one more transfer to go through.

Facilities: The locker room floors are very slippery. Mats have been placed down, but are trapping water and prohibit draining. Mike thinks we should repair this summer, which will require the facility to close for two days to complete the repair.

Swim Team: See attached update. About \$9,000 in fees has been collected so far, \$11,000 was projected. The swim team will be looking for a commercial photographer for this season.

Dive Team: The Wally Martin meet is on track. Dive team reps met this morning with their counterparts and it was stressed that all teams must follow the host pools' rules when they are

the visiting team. Robbie O'Neil may be brought back as an assistant coach for the remainder of the season.

Both swim and dive teams will find alternative pools for our members when our pool is closed for their events.

Manager's Report: There is a problem with members taking food off of the patio, which has resulted in a trash problem around the facility. Signs designating the eating area and as you leave the deck are needed. This should also be noted via e-mail and on the website.

President's Report:

- Minimum Wage. Because our employees are hired through a contractor and are seasonal, we are not required to raise wages. However, we (voted?) will be increasing our wages to reflect the change in July.
- Parties. We are limiting kids' parties to outside (behind the pine trees) with a maximum of 25. Adults can use upstairs. We limit booking to one party at a time.
- Fencing. The fencing between the parking lot and the commercial strip mall will need to be replaced.
- Smoking. Smoking within the facility was discussed. The Board voted to make LG a smoke-free facility beginning with the 2009 season.
- Policy/Procedures. Increasing the transfer fee should be part of the 2009 budget discussion.
- Baby Pool. The announcement to keep the bigger kids/siblings out of the baby pool seems to be working.
- Social. Toddler "happy hour" on July 19th with Mr. Knick Knack.
- Website. The website will be used for updates on weather/pool closings and guest policies.

Closed Session: Mischel Kwon has resigned. The Board decided Kim Langer will be her replacement.

A motion to adjourn was made, seconded, and approved unanimously.

Prepared by Lori Housman

Accepted by: Susan Earman Susan Earman, President